

Memorandum

Date : June 5, 2013

To : Gregory Lewis, Warden (A), Pelican Bay State Prison
Connie Gipson, Warden (A), California State Prison-Corcoran
Timothy Virga, Warden, California State Prison-Sacramento
Kim Holland, Warden, California Correctional Institution
Tamara Kabban-Miller, Warden (A), California Institution for Women

Subject: **INMATE PERSONAL PROPERTY AUTHORIZED WITHIN THE
SECURITY HOUSING UNIT**

Based on a recent review of the Department Operations Manual (DOM), Section 54030.20, Authorized Personal Property Schedule (APPS), High Security and Transitional Housing, the Division of Adult Institutions (DAI) is authorizing inmates housed within a Security Housing Unit (SHU) to purchase and possess the following items and amounts of personal property:

- Boxers 4 pair White only.
- Gloves 1 ea Cold weather, Warden Approval, white or gray only.
- Watch Cap 1 ea White or light gray only.
- Sweatpants 1 pr White or light gray only, no inside pockets.
- Sweat shorts 1 pr White or light gray only, no inside pockets.
- Thermal 1 pr Top and bottom or one piece, white or light gray only.
- Undershirts 4 ea T-shirt style only, white or light gray only.
- Soap, Bar 6 ea 5 oz max.
- Soap Dish 1 ea Non-metal, clear case only.
- Bowl 1 ea Plastic, 8" in diameter maximum, plastic lid optional.
- Tumbler 1 ea Plastic, 16 ounce or less.
- Candy No limit on chocolate candy bars/sugar-free hard candy.
- Cheese Non-aerosol.
- Dry mix drinks Non-flammable, sugar-free only.
- Meats, Dry Salami, jerky, sausages, etc.
- Tea Bags and instant.
- Soups/Noodles No Limit, Styrofoam containers are not permitted for inmate possession. Staff may empty the contents of the Styrofoam container into an alternate container, retain and dispose of the empty Styrofoam container.

All current regulations and policies remain in effect regarding an inmate's responsibility to purchase and possess personal property to include DOM, Section 54030.4, Volume, which in part states "The combined volume of state-issued and authorized personal property shall not exceed six cubic feet."

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Page 2

These items will be included in the next revision of DOM, Article 43 – Inmate Property and DOM, Section 54030.20, Inmate Property Matrix, High Security and Transitional Housing.

If you have any questions, please contact your respective Associate Director.



MARTIN HOSHINO
Undersecretary (A), Operations

cc: Kathleen L. Dickinson
M. D. Stainer
Vimal Singh
Kelly Harrington
Jay Virbel
Ken Clark
Terry Gonzalez